



Rita's of Michigan Employment Application

POSITION APPLIED FOR: _____

APPLICANT TELEPHONE: _____

YOUR NAME: _____
Last First Middle

ADDRESS: _____

ARE YOU LEGALLY ELIGIBLE FOR EMPLOYMENT IN THE U.S.A.?

Yes No (If yes, verification will be required.)

I AM SEEKING: Full Time Employment Part Time Employment

Are you over 16 years of age? Yes No

EDUCATION:	Yrs. Completed	Field of Study	Graduate or Degree
High School _____			
College/University _____			
Business/Technical _____			
Other (May include grammar school) _____			

MILITARY SERVICE: Yes No

Duty/Specialized Training: _____

REFERENCES: List two personal references who are not relatives or former supervisors.

Name	Address	Telephone	Occupation	Years known
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

EMPLOYMENT: List last employment first. Include summer or temporary jobs. Be sure all your experience or employers related to this job are listed here, in the summary (following this section), or use an extra sheet of paper if necessary.

Employer Name and/or Address	Position Title/Duties Skills	Dates Employed from _____ to _____
_____	_____	_____
_____	_____	Reason for leaving
_____	Supervisor's Name: _____ Telephone: _____	

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_____	_____	_____
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